

Company registration number: 05382744
Charity registration number: 1110669

British Deaf History Society Ltd

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2015

Hurst & Co
Chartered Accountants
74/76 High Street
Winsford
Cheshire
CW7 2AP

British Deaf History Society Ltd

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British Deaf History Society Ltd
Reference and Administrative Details

Charity name	British Deaf History Society Ltd
Charity registration number	1110669
Company registration number	05382744
Principal office	11-13 Wilson Patten Street Warrington Cheshire WA1 1PG
Registered office	11-13 Wilson Patten Street Warrington Cheshire WA1 1PG
Trustees	D M Webb G J A Hay (Resigned 16 October 2015) M D Colville G J Eagling J A Hay R Lee (Resigned 11 August 2015) A M Holmes P W Jackson M N Napier J M T Buoy P Merricks
Secretary	P W Jackson
President	A. J. Boyce
Bankers	HSBC 10 Old Woking Road West Byfleet Surrey KT14 6HX
Accountant	Hurst & Co 74/76 High Street Winsford Cheshire CW7 2AP

British Deaf History Society Ltd

Trustees' Report

Report of the Trustees

The trustees, who are also directors of the charity for the purposes of the Companies Act, are pleased to present their annual report together with the financial statements of the charity for the year ended 31 March 2015.

Legal and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum of articles of association and the Statement of Recommended Practice - Accounting and Reporting of Charities.

Objects of the Charity

The objects of the charity are to promote and advance the interest in discovery, research and preservation of the histories of deaf people, their communities, culture and language.

Report of activities and future developments

The activities of the charity are based on three key tenets:

1. Conservation and preservation of Deaf heritage, language and culture
2. The research and study of all subjects concerning the history of Deaf people and deafness
3. Education about Deaf history through publications, lectures and workshops

All activities of the Society shall be measured against these key tenets.

One of the main events held in the 12 months to March 2015 was the Annual General Meeting held in Warrington followed by a talk by Martin D. Colville.

Our attendance at the *Who Do You Think You Are* exhibition in London for the sixth year running was also successful, and the BDHS once again co-operated with the organisers to provide a wide range of interpreted lectures.

The Deaf History Journal

The official magazine of the BDHS, the *Deaf History Journal*, continues to feature news from the BDHS, developments in Deaf history, and articles by contributors about people and events in Deaf History, whether in the UK or overseas. The pool of contributors has included the publication of researched essays of an academic nature in the past twelve months. Photographs relating to historical events/people have been a most welcome inclusion in the *Journal*.

BDHS Publications

There were no books published during the year although a large number of publications were prepared for printing during the following summer.

Deaf Museum & Archive

Major collections and some smaller collections continue to be bequeathed to the National Deaf Archives and it has not been possible to catalogue them all at the date of this Report although we have now invested in a cataloguing system called *Modes* which is involving a lot of work.

Negotiations with the Arts Council to become a recognised and accredited museum have continued throughout the year.

The Deaf Museum and Archive continues to rely on the work produced by a small team of volunteers without whom the Society would be in serious difficulty.

Trustees' Responsibilities in Relation to the Financial Statements

Company law requires the Trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity and of its surplus or deficit for the financial period covering this Report. In doing so, the Trustees are required to:-

1. Select suitable accounting policies and then apply them consistently;

British Deaf History Society Ltd

Trustees' Report

2. Make judgements and estimates that are reasonable and prudent; and
3. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the detection and prevention of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board on 30 November 2015 and signed on its behalf by:

.....

P W Jackson
Secretary

BDHS Chair's Report

2014-15 saw our BDHS another year of activities of varied nature.

Thanks to the organisation done by our resident genealogist, Jemima Buoy, the Family History Workshop was held at the Society of Genealogists in London. It gave us an opportunity to increase Deaf awareness by the Society as it is among the organisers of workshops at the annual *Who Do You Think Who You Are!* Exhibition and we have been successful in getting interpreters at some workshops.

Our Deaf Museum and Archive is flourishing well with more group visits and individuals and as well as receiving artefacts – a sign of our growing reputation to display our archives to a wider audience. Credit must be given a small army of volunteers, particularly Maureen Jackson and Janet Huntington who did constantly updating cataloguing of both items and donated books. We must extend our grateful thanks to donors who wish to see their archival material being shared with other adherents of Deaf history.

The BDHS Museum was open on Saturdays on monthly basis to go with the opening of the Deaf Café, organised by Warrington Deaf Sports and Social Club.

The issuing of *Deaf History Journal* continued four times a year as usual under the joint editorship of Lisa Davies, Peter W Jackson and John A Hay. Sincere profound acknowledgments must be made to contributors whose submissions were essential to maintain the continuing success of the journal which acts as our organ.

As part of our essential responsibility to garner publicity, the BDHS continued having stalls at several venues such as the City Lit, London; Stoke City FC's Britannia Stadium; and The Light House, Wolverhampton to name the few.

With the 9th Deaf History International Conference in Edinburgh next July of 2015 fast approaching, the organising committee consisting members of both the BDHS and its Scottish counterparts, Deaf History Scotland have been busy holding a series of meeting to do logistics of the conference.

As the Chair of the BDHS, I take this opportunity to express our thanks to Peter W Jackson, our Chief Executive for his skilful day-to-day running of the BDHS and his small team of administrative staff and volunteers over the past financial year. Furthermore gratuities must be accorded to the Trustees who met to deliberate the running the BDHS in the correct governance manner thus meeting various legal regulations to charities.

**Independent Examiner's Report to the Trustees of
British Deaf History Society Ltd**

I report on the accounts of the company for the year ended 31 March 2015, which are set out on pages 5 to 11.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
G Hurst
Hurst & Co
Chartered Accountants

30 November 2015

74/76 High Street
Winsford
Cheshire
CW7 2AP

British Deaf History Society Ltd

Statement of Financial Activities (including Income and Expenditure Account) for the Year Ended 31 March 2015

		Unrestricted Funds	Total Funds 2015	Total Funds 2014
	Note	£	£	£
Incoming resources				
Incoming resources from generated funds				
Voluntary income	2	22,968	22,968	10,030
Activities for generating funds	4	5,019	5,019	6,223
Investment income	5	33	33	15
Total incoming resources		28,020	28,020	16,268
Resources expended				
Costs of generating funds				
Fundraising trading: cost of goods sold and other costs	6	20,278	20,278	19,713
Total resources expended		20,278	20,278	19,713
Net movements in funds		7,742	7,742	(3,445)
Reconciliation of funds				
Total funds brought forward		25,212	25,212	28,657
Total funds carried forward		32,954	32,954	25,212

The notes on pages 7 to 11 form an integral part of these financial statements.

British Deaf History Society Ltd (Registration number: 05382744)

Balance Sheet as at 31 March 2015

		2015		2014	
	Note	£	£	£	£
Fixed assets					
Tangible assets	11		629		1,272
Current assets					
Stocks and work in progress		5,468		6,344	
Debtors	12	8,071		6,047	
Cash at bank and in hand		<u>41,335</u>		<u>25,098</u>	
		54,874		37,489	
Creditors: Amounts falling due within one year	13	<u>(22,549)</u>		<u>(13,549)</u>	
Net current assets			<u>32,325</u>		<u>23,940</u>
Net assets			<u>32,954</u>		<u>25,212</u>
The funds of the charity:					
Unrestricted funds					
Unrestricted income funds			<u>32,954</u>		<u>25,212</u>
Total charity funds			<u>32,954</u>		<u>25,212</u>

For the financial year ended 31 March 2015, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Board on 30 November 2015 and signed on its behalf by:

.....
J A Hay
Trustee

British Deaf History Society Ltd

Notes to the Financial Statements for the Year Ended 31 March 2015

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Further details of each fund are disclosed in note 16.

Incoming resources

Voluntary income including donations and grants that provide core funding or are of a general nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Shop income and income derived from events is recognised as earned (that is, as the related goods or services are provided).

Investment income is recognised on a receivable basis.

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are the costs of trading for fundraising purposes.

Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Fixtures and fittings	25% straight line basis
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British Deaf History Society Ltd

Notes to the Financial Statements for the Year Ended 31 March 2015

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Stock

Stock is valued at the lower of cost and net realisable value, after due regard for obsolete and slow moving stocks. Net realisable value is based on selling price less anticipated costs to completion and selling costs. Items donated for resale or distribution are not included in the financial statements until they are sold or distributed.

Operating leases

Rentals payable under operating leases are charged in the statement of financial activities on a straight line basis over the lease term.

2 Voluntary income

	Unrestricted Funds £	Total Funds 2015 £	Total Funds 2014 £
Donations and legacies			
Donations and legacies	468	468	5,160
Grants			
Grants - other agencies	22,500	22,500	4,870
	22,968	22,968	10,030

3 Grants receivable

	Unrestricted Funds £	Total Funds 2015 £	Total Funds 2014 £
Grants - other agencies	22,500	22,500	4,870

4 Activities for generating funds

	Unrestricted Funds £	Total Funds 2015 £	Total Funds 2014 £
Operating activity 1			
Subscriptions	1,150	1,150	1,667
Sales of books and journals	2,890	2,890	2,888
Events and fundraising	979	979	1,668
	5,019	5,019	6,223

British Deaf History Society Ltd

Notes to the Financial Statements for the Year Ended 31 March 2015

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5 Investment income

	Unrestricted Funds £	Total Funds 2015 £	Total Funds 2014 £
Interest on cash deposits	33	33	15

6 Total resources expended

	Operating activity 1 £	Total £
Direct costs		
Cost of goods sold	2,608	2,608
Employment costs	159	159
Establishment costs	2,744	2,744
Repairs and maintenance	434	434
Office expenses	1,741	1,741
Printing, posting and stationery	2,093	2,093
Equipment hire	566	566
Sundry and other costs	3,135	3,135
Cleaning	395	395
Cost of trustee meetings	710	710
Travel and subsistence	2,863	2,863
Advertising and promotion	515	515
Accountancy fees	470	470
Legal and professional costs	835	835
Bank charges	367	367
Depreciation of tangible fixed assets	643	643
	<u>20,278</u>	<u>20,278</u>

7 Trustees' remuneration and expenses

No trustees received any remuneration during the year.

8 Net income/(expenditure)

Net income/(expenditure) is stated after charging:

	2015 £	2014 £
Depreciation of tangible fixed assets	643	1,583

British Deaf History Society Ltd

Notes to the Financial Statements for the Year Ended 31 March 2015

..... continued

9 Employees' remuneration

The aggregate payroll costs of these persons were as follows:

	2015 £	2014 £
Wages and salaries	<u>159</u>	<u>850</u>

No employee received emoluments of more than £60,000 during the year (2014 - No. 0).

10 Taxation

The company is a registered charity and is, therefore, exempt from taxation.

11 Tangible fixed assets

	Fixtures, fittings and equipment £
Cost	
As at 1 April 2014 and 31 March 2015	<u>6,328</u>
Depreciation	
As at 1 April 2014	5,056
Charge for the year	643
As at 31 March 2015	<u>5,699</u>
Net book value	
As at 31 March 2015	<u>629</u>
As at 31 March 2014	<u>1,272</u>

12 Debtors

	2015 £	2014 £
Other debtors	2,065	41
Prepayments and accrued income	6,006	6,006
	<u>8,071</u>	<u>6,047</u>

British Deaf History Society Ltd

Notes to the Financial Statements for the Year Ended 31 March 2015

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13 Creditors: Amounts falling due within one year

	2015 £	2014 £
Taxation and social security	1,253	1,484
Accruals and deferred income	21,296	12,065
	22,549	13,549

14 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

15 Related parties

Controlling entity

The charity is controlled by the trustees who are all directors of the company.

16 Analysis of funds

	At 1 April 2014 £	Incoming resources £	Resources expended £	At 31 March 2015 £
General Funds				
Unrestricted income fund	25,212	28,020	(20,278)	32,954
	25,212	28,020	(20,278)	32,954

17 Net assets by fund

	Unrestricted Funds £	Total Funds 2015 £	Total Funds 2014 £
Tangible assets	629	629	1,272
Current assets	54,874	54,874	37,489
Creditors: Amounts falling due within one year	(22,549)	(22,549)	(13,549)
Net assets	32,954	32,954	25,212

British Deaf History Society Ltd
Statement of financial activities by fund Year Ended 31 March 2015

	Unrestricted income fund 2015	Unrestricted income fund 2014
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary income	22,968	10,030
Activities for generating funds	5,019	6,223
Investment income	33	15
Total incoming resources	<u>28,020</u>	<u>16,268</u>
Resources expended		
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